

EPISODE 244

Writing with Repertoire's ChatGPT Integration



INSTRUCTIONAL
LEADERSHIP SHOW



Essential Question



How can I use Repertoire's ChatGPT integration to quickly produce high-quality, authentic writing?



Login To Repertoire



Instructional Leadership Association Member Benefits

Username:

Password:

[Logout](#)

[Login to Repertoire](#)

REPertoire
CONTENT CREATOR

A circular logo with a red border and a black center. The text "INSTRUCTIONAL LEADERSHIP CHALLENGE" is written in white in the center.

Instructional Leadership
Challenge

A circular logo with a blue border and a grey center. It features a blue compass rose icon and the text "INSTRUCTIONAL LEADERSHIP SHOW".

Instructional Leadership Show

A circular logo with a black border and a grey center. It features a red toolbox icon and the text "CLASSROOM WALKTHROUGH TOOLBOX".

Classroom Walkthrough
Toolbox

- Weekly [ILA] member email
- dashboard.PrincipalCenter.com » 1-Click Login
- Repertoire.cc with email & password

What Can ChatGPT Do?



- Transcribe text in photos
- Produce writing based on a prompt
- Summarize text, e.g. observation/meeting notes
- Generate response/decision options
- Revise for language, reading level, word count

Writing Properties To Consider



Title *
Mary McMillan Observation 2024-11-7 12:29PM

Snippet **Template** **Observation**

9:02 Students working in journals
9:04 T: "Please finish up in the next 2 minutes"

Pinned Snippets
1.2 Using proximity to keep students on task

Linked Artifacts [Attach Artifact](#) [Upload New](#)

[Save & Continue Editing](#) [Convert](#) [Share](#)

ChatGPT ☒

Magic **Text**

Write a -word summary of the following teacher observation notes. Keep the summary strictly factual; do not include any evaluative or judgmental comments.

Magic **Text**

Paste observation notes here

Summarize Observation

Q |

Select System Prompt

Transcribe Text in Photo

Staff Email Response Options

Summarize Observation Notes

Summarize Meeting Notes + Action Items

Transcribe + Summarize Observation Notes from Photo

PSEL Decision Options

Test System Field Prompt

TSystem Fields prompt test

Intro-Test System Field Prompt

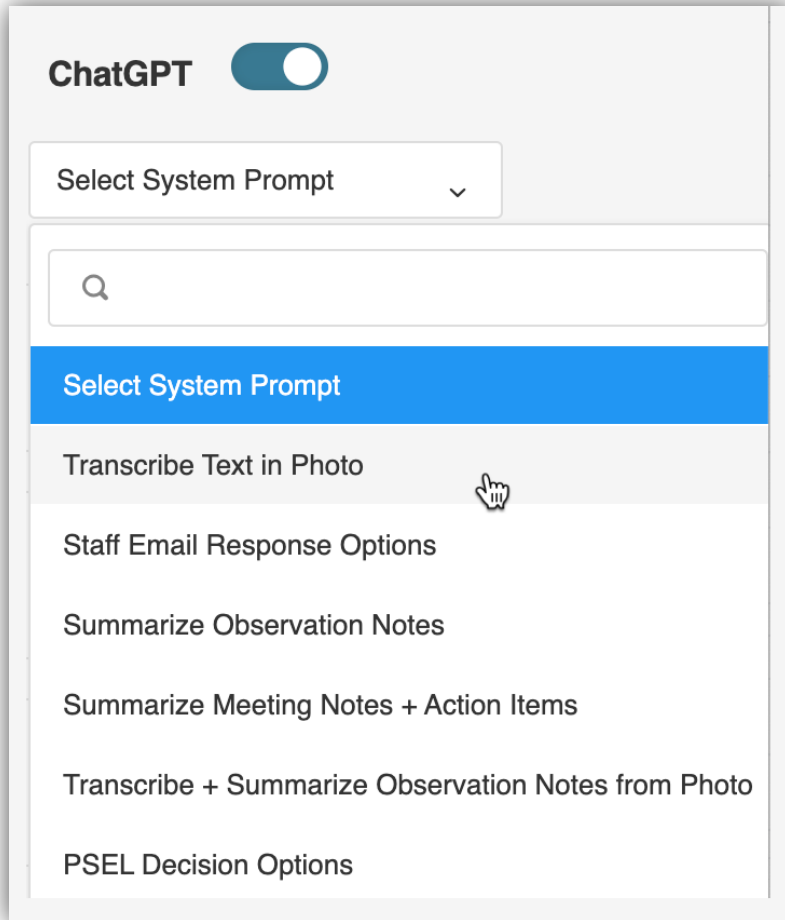
Writing Prompt Demo

Parent Writing Prompt

- Reading level
- Audience
- Tone
- Length
- Specific factual details



The Time Paradox

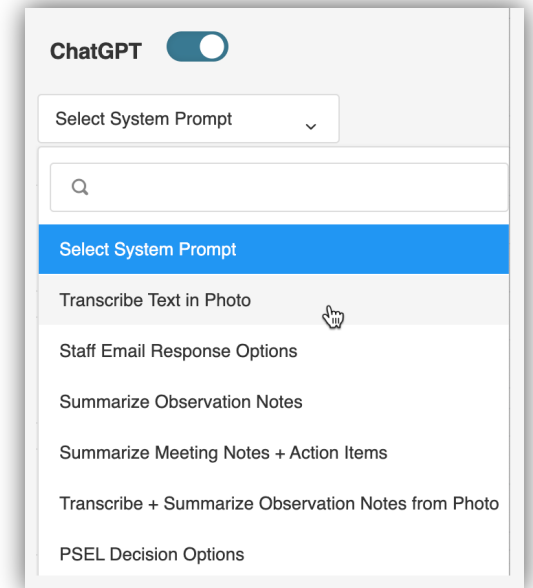


- Making ChatGPT produce output that sounds like you requires detailed prompts
- Writing & tweaking these prompts consume as much time as ChatGPT saves you
- System Prompts are pre-built to help you quickly generate the kind of writing you want

ChatGPT Workflow

- Take notes or paste in text, e.g. email
- Select System Prompt
- Choose options, e.g. word count
- Add photos, if any
- Add your own instructions
- Click "Generate"

Add Block +



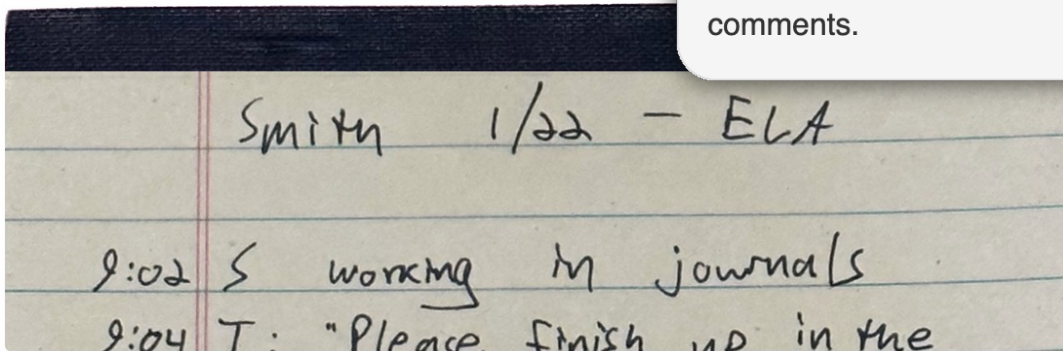
ChatGPT Workflow



Write a -word summary of the following teacher observation notes.

Keep the summary strictly factual; do not include any evaluative or judgmental comments.

Upload New File



Delete

Transcribe text in photo



Write possible responses to the following email, each words in length. Use a concise but polite, professional tone.

ChatGPT ☒

Select System Prompt

Select System Prompt

Transcribe Text in Photo

Staff Email Response Options

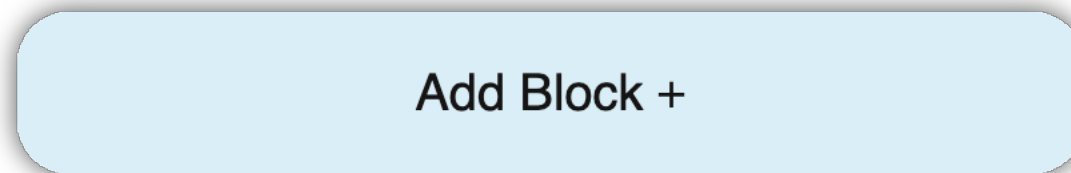
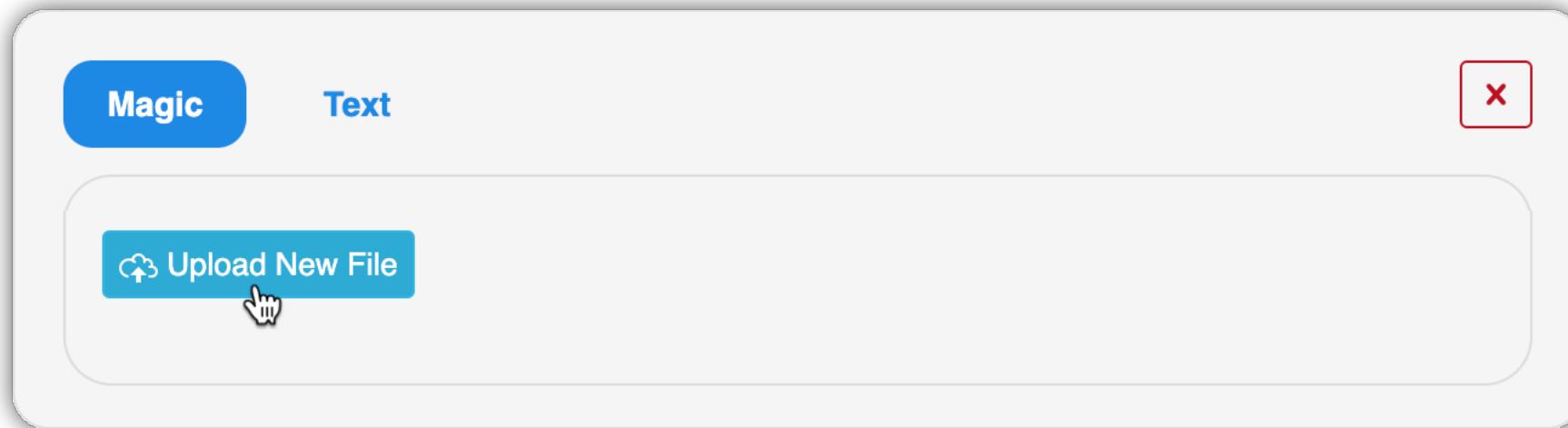
Summarize Observation Notes

Summarize Meeting Notes + Action Items

Transcribe + Summarize Observation Notes from Photo

PSEL Decision Options

Use Magic Blocks for Photos



Magic Blocks in System Prompts



Write the following to parents{, as [User Full Name], a [User Age]-year-old [User Gender Adjective] [User Job Title] at [User School Name] in [User District Name]. Use a concise, friendly, professional tone, and write at a [Writing Grade Level For Parents] grade level.}

Write possible responses to the following email, each words in length. Use a concise but polite, professional tone.

Fill In Required Fields



Add System Fields

Please add the following system field values to continue with this prompt

User Age *	<input type="text" value="43"/>
User Gender Adjective *	<input type="text" value="Male"/>
Writing Grade Level For Parents *	<input type="text" value="4th"/>

Save 

Templates » System Fields



User First Name: Justin
User Last Name: Baeder
User Full Name: Justin Baeder
User Job Title: Principal
User School Name: Wayside Elementary School
User District Name: Wayside School District B
User Years in Education: 17
User Years in Current Role: 9
Main Office Phone Number:
1-800-861-5172
User Direct Office Phone Number:
1-800-861-5172
User Cell Phone Number: 1-800-861-5172
School Mascot Plural: Wildcats
School Mascot Singular: Wildcat

School Motto: Excellence in Everything is the Wildcat Way!
Student Collective Noun Plural: young scholars
User Age: 43
User Year In Education Ordinal: 21st
User Gender Noun: man
User Gender Adjective: Male
School Grade Span: K-6
School Total Enrollment: 801
Writing Grade Level For Students: 4th
Writing Grade Level For Parents: 4th
Writing Grade Level For Staff: 4th

Artifacts >	Manage System Fields
Observations >	
Templates v	
Create New Template	
My Templates	User First Name *
System Fields	<input type="text" value="Justin"/>
	User Last Name *
	<input type="text" value="Baeder"/>

Available Templates






REPertoire Justin Baeder

Home - Templates

Home / Templates

System Templates

letter 10

Title	Action
Post-Interview Thank-You Email or Letter Template from Candidate to Hiring Team	
Ascend Masterclass - Cover Letter Generator - School Admin	
Recommendation Letter Creator Template	
Recommendation Letter Request Script	
Difficult Parent Meeting Followup Letter re: Supporting Student	



Cover Letter Generator



My name is **Justin Baeder**. Enclosed you will find my résumé for your consideration for the **Principal** position at **Badger Hill Elementary**.



For the past **6** years, I have served as **an Assistant Principal**, and



I am seeking a role that enables me to



help culturally and linguistically diverse students achieve at high levels.



I have spent my career working in settings similar to **Badger Hill Elementary**, and believe I would be an excellent fit for the **Principal** role.



— Paragraph Break —



Because I hold a deep conviction that



all **students** can learn at high levels when provided with the appropriate supports,



I am committed to keeping **students** on track in both academics and average daily attendance.






In my position as **an Assistant Principal**, I have






ChatGPT » Convert To Template






My name is Justin Baeder. Enclosed you will find my résumé for your consideration for the [Principal] position at [Badger Hill Elementary]. For the past 6 years, I have served as an Assistant Principal, and I am seeking a role that enables me to help culturally and linguistically diverse students achieve at high levels. I have spent my career working in settings similar to [Badger Hill Elementary], and believe I would be an excellent fit for the [Principal] role.


 Save & Continue Editing  Convert  Share


  


Convert To Template


Type New Phrase & Hit Enter  


My name is Justin Baeder. 


Enclosed you will find my résumé for your consideration for the **Principal** position at Zz01. 

For the past 6 years, 

I have served as an Assistant Principal, 

and I am seeking a role that enables me to help culturally and linguistically diverse students achieve at high levels. 

I have spent my career working in settings similar to **Badger Hill Elementary**, 

and believe I would be an excellent fit for the **Badger Hill Elementary** role. 



GSIR FINAL EVALUATION



BUILDER



PrincipalCenter.com/builder



Title *

GSIR Final Evaluation Builder

Layout Editor *

Type New Phrase & Hit Enter

PLANNING & PREPARATION

Mr. Jones plans activities that he knows students will enjoy, by choice to increase motivation and buy-in.

(**PLANNING & PREPARATION** SPECIFICS—EVIDENCE)

As a result of this investment in their learning, students consistently report that Mr. Jones's class is a highlight of their day.

Therefore, Mr. Jones's practice in Domain 1, **PLANNING & PREPARATION**, is best described as **Distinguished (Level 4)**.

CLASSROOM ENVIRONMENT

Add Template Field

[+]	Teacher Title	Mr.	[X]
[+]	Teacher First Name	Steve	[X]
[+]	Teacher Last Name	Jones	[X]
[+]	Teacher Pronoun Possessive	his	[X]
[+]	Teacher Pronoun Object	him	[X]
[+]	Teacher Pronoun Subject	he	[X]
[+]	Teacher Pronoun Subject Capitaliz	He	[X]

Save and Close

Templates + ChatGPT



- Currently, our ChatGPT integration is not incorporated into the Templates feature
- Basic AI paraphrase for multiple-choice fields
- What would you like to be able to do?

PrincipalCenter.com/demo