

EPISODE 247

Classroom Walkthroughs Late In The School Year



INSTRUCTIONAL
LEADERSHIP SHOW



Essential Question



How can I finish the year strong and continue visiting classrooms through the end of the school year?



10. Don't Worry About Feedback



- You won't always have something valuable to say
- Conversations will be more meaningful if you limit them to times you actually do have good feedback to share
- Show interest and ask genuine questions

9. Focus On Your Caseload



- Visit only the teachers you evaluate
- Let other admin visit the teachers they evaluate
- Typical number: 20-30 teachers → 10-day rotation

8. Streamline Observation Types



Formals
Admins

Walkthroughs
Minis

Spot Checks
Learning Walks

- Eliminate multiple kinds of visits, other than formal observations and informal walkthroughs
- Eliminate documentation other than date/time

7. Eliminate Written Feedback



- Formals: low-inference notes only
- Walkthroughs: document date/time only
- Save feedback for face-to-face conversation

6. Use "Next Up" in Repertoire



Title *

Mary McMillan Observation 2024-04-08 16:13PM

Snippet **Template** **Observation**

Date * **Time ***

04/08/2024 10:15

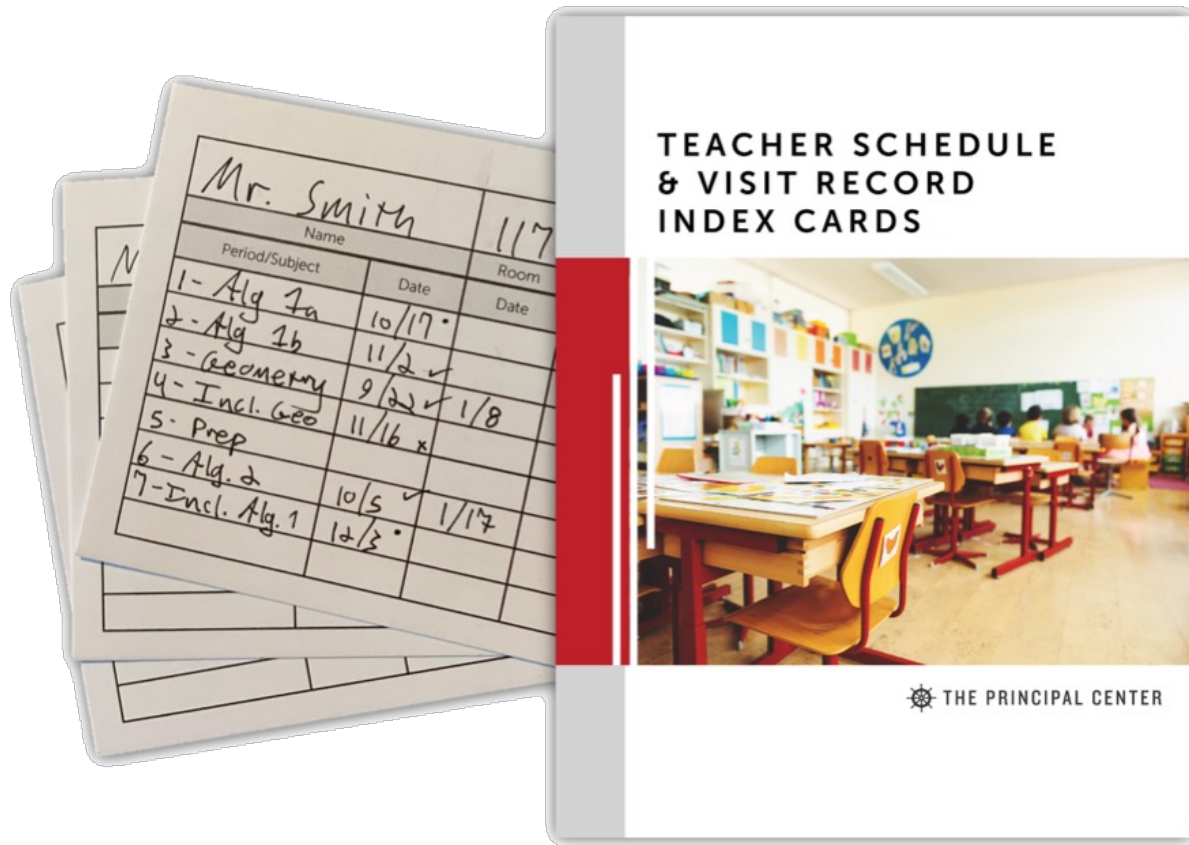
Teacher Name *

Mary McMillan

Next Up

An orange arrow points from the Teacher Name input field to the "Next Up" button.

5. Use Notecards



- Keep in a stack
- Visit top 3
- Return to bottom
- Return to top if missed
- Get help from office staff

4. Stay On Target

- 3 visits a day
- 15 visits a week
- Every teacher you supervise
- 10-day rotation



3. Leave Handwritten Notes

- Detailed notes about what you saw
- Nice notes for the teacher
- Take a photo
- Leave original for teacher



2. Take Pictures

- Use for staff newsletter
- Student work
- Board, walls, & classroom artifacts

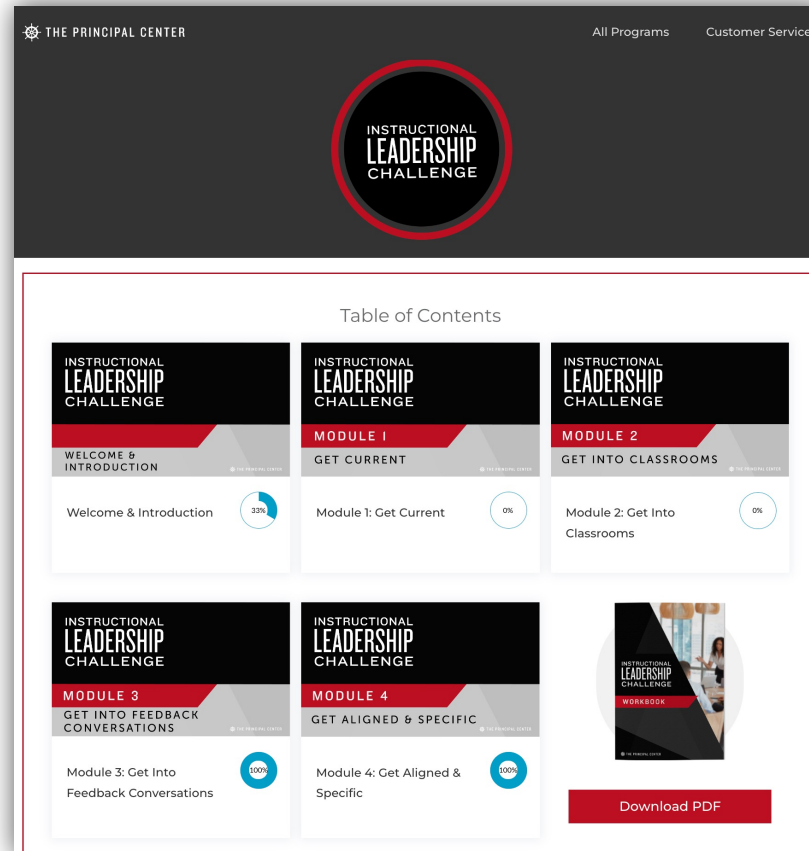


1. Smile & Have Fun



- Walkthroughs are enjoyable—enjoy them!
- Make sure you are smiling
- Show that you are interested in learning

Back to Basics








dashboard.PrincipalCenter.com/instructional-leadership-challenge/



Now We're Talking! Audiobook



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